



FLORIDA GUARDIAN AD LITEM

Uniform Citations

Except for citations to case reporters, all citations forms should be spelled out in full if used as an integral part of a sentence either in the text or in footnotes. Abbreviated forms as shown in Fla. R. App. P. 9.800 should be used if the citation is intended to stand alone either in the text or footnotes.

FLORIDA STATUTES

- **In a Sentence.** Section 39.01(50), Florida Statutes (2009)
- **Stand Alone.** §39.01(50), Fla. Stat. (2009)
- **Florida Statutes Annotated.** 32 Fla. Stat. Ann. 116 (Supp. 1975)

FLORIDA RULES

- **In a Sentence.** Florida Rule of Juvenile Procedure 8.012
- **Stand Alone.** Fla. R. Juv. P. 8.012

Commonly Used Rule Citation Forms

- Fla. R. Civ. P. 1.180.
- Fla. R. Juv. P. 8.070.
- Fla. R. App. P. 9.100.
- Fla. Admin. Code R. 62D-2.014

CASE CITATIONS - Case names shall be underscored (or italicized) in text and in footnotes

Florida Supreme Court

- *Fenelon v. State*, 594 So. 2d 292 (Fla. 1992).
- For recent opinions not yet published in the Southern Reporter, cite to Florida Law Weekly: *Traylor v. State*, 17 Fla. L. Weekly S42 (Fla. Jan. 16, 1992). If not therein, cite to the slip opinion: *Medina v. State*, No. SC00-280 (Fla. Mar. 14, 2002).

Florida District Courts of Appeal.

- *Sotolongo v. State*, 530 So. 2d 514 (Fla. 2d DCA 1988); *Buncayo v. Dribin*, 533 So. 2d 935 (Fla. 3d DCA 1988).
- For recent opinions not yet published in Southern Reporter, cite to Florida Law Weekly: *Myers v. State*, 16 Fla. L. Weekly D1507 (Fla. 4th DCA June

5, 1991). If not therein, cite to the slip opinion: *Fleming v. State*, No. 1D01-2734 (Fla. 1st DCA Mar. 6, 2002).

Florida Circuit Courts and County Courts.

- *Whidden v. Francis*, 27 Fla. Supp. 80 (Fla. 11th Cir. Ct. 1966).
- For opinions not published in Florida Supplement, cite to Florida Law Weekly: *State v. Campeau*, 16 Fla. L. Weekly C65 (Fla. 9th Cir. Ct. Nov. 7, 1990). If not therein, cite to the slip opinion: *State v. Campeau*, No. 90-4363 (Fla. 9th Cir. Ct. Nov. 7, 1990).

Florida Attorney General Opinions

- **In a Sentence.** In opinion 96-51, the Attorney General
- **Stand Alone.** Op. Att'y Gen. Fla. 96-51 (1996)

United States Supreme Court.

- *Sansone v. United States*, 380 U.S. 343 (1965).

Federal Courts of Appeals.

- *Gulf Oil Corp. v. Bivins*, 276 F.2d 753 (5th Cir. 1960).
- For opinions not published in the Federal Reporter, cite to Florida Law Weekly Federal: *Cunningham v. Zant*, 13 Fla. L. Weekly Fed. C591 (11th Cir. March 27, 1991).

CONSTITUTION

Florida Constitution. (Year of adoption should be given if necessary to avoid confusion.)

- **In a Sentence.** Article IV, section 3 of the Florida Constitution
 - **Stand Alone.** Art. IV, § 3, Fla. Const
- United States Constitution.**
- Art. IV, § 2, cl. 2, U.S. Const. Amend. V, U.S. Const.

INTERNET CITATIONS - Cite to Internet sources only when those materials are unavailable in printed form or are difficult to obtain in their original form.

- Randall R. Smith, *Jones on the Internet: Confusion and Confabulation*, Citation Debate Forum at <http://www.citations.org> (last visited Jan. 20, 2001).

CAPITALIZATION

When referring to a court:

- When referring to the United States Supreme Court. The Court concluded in *Roe v. Wade* that there is a constitutional right to privacy
- When referring to the full name of any court. the Florida Supreme Court. **But:** the supreme court.
- In legal documents when referring to the court in which the document will be submitted. This Court accepted jurisdiction based on article V, section 3(b)(3) of the Florida Constitution.

Florida Supreme Court

- the court
- the supreme court
- the Florida Supreme Court
- the Supreme Court of Florida [the official name]

Florida District Courts of Appeal

- the court
- the district court
- the Third District Court
- the Third District Court of Appeal

Florida Circuit Courts

- the court
- the circuit court
- the Sixteenth Circuit Court

FOR MORE INFORMATION

- Florida Style Manual (7th Edition) www.law.fsu.edu/Journals/lawreview
- *Introduction to Basic Legal Citation* (LII 2003 ed.) www.law.cornell.edu/citation
- Florida Guardian ad Litem Website - Resources by Topic - Legal Writing & Research http://guardianadlitem.org/resources_legal_writing_quick_reference.asp